

# CLOTTON HOOFIELD PARISH COUNCIL

To the Members of Clotton Hoofield Parish Council: You are hereby summoned to attend the Parish Council Meeting on Monday 15<sup>th</sup> November 2021 to be held in Duddon Village Hall, which will begin at 7.30pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*

Clerk

5/11/2021

[Clerk.clottonhoofieldpc@gmail.com](mailto:Clerk.clottonhoofieldpc@gmail.com) or 07784 486 767

## AGENDA

1.	<b>APOLOGIES</b>	And reason for absence.	Chair
2.	<b>DECLARATIONS OF INTEREST</b>	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.	Chair
3.	<b>PUBLIC PARTICIPATION</b>	When members of the public may comment or raise questions regarding matters affecting the Parish.	Chair
4.	<b>MINUTES</b>	To approve the minutes of the Parish Council meeting held on 20 <sup>th</sup> September 2021	Chair
5.	<b>ACTIONS</b>	To note actions list and receive additional updates	Chair
6.	<b>PLANNING</b>	<ol style="list-style-type: none"> <li>1) To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters.</li> <li>2) To consider if all planning applications should be published on our website and Facebook?</li> <li>3) Proposed Solar Panel Project – Update – to note the report received from Anesco regarding the landscape visual assessment and strategy plan.</li> </ol>	GB
7.	<b>ACCOUNTS</b>	<ol style="list-style-type: none"> <li>1) To accept the Cash Book to date.</li> <li>2) To approve Income and Payments since last meeting.</li> <li>3) To approve the Bank Reconciliation against Cashbook YTD.</li> <li>4) To discuss budget requirements to be considered for 22-23</li> <li>5) To approve the Clerks Training for:- FiLCA (£120 + VAT to be split between 4 PC's) Facebook Training £30</li> </ol>	Clerk Clerk Clerk Clerk Clerk
8.	<b>HIGHWAYS</b>	<ol style="list-style-type: none"> <li>1) To review the REPORT IT items and work undertaken since the last meeting.</li> </ol>	CK
9.	<b>PARISH COUNCIL MATTERS</b>	<ol style="list-style-type: none"> <li>1) Parish Council Vacancies To discuss next steps for recruiting Parish Councillor's</li> <li>2) Sustainability – to discuss the potential merger with other PC</li> <li>3) Risk Assessment – to review and agree any further items for inclusion.</li> <li>4) Policies &amp; Documents for Small Councils – to review the outstanding policies</li> <li>5) Publications Policy – to agree if to adopt</li> <li>6) Facebook – to receive an update</li> <li>7) Social Media Health Check – to receive an update</li> </ol>	Chair Chair Chair Clerk Clerk Chair Chair
10.	<b>ENVIRONMENTAL ISSUES</b>	<ul style="list-style-type: none"> <li>- Flooding - To receive a follow-up report.</li> <li>- Speed Watch Risk Assessment Update</li> </ul>	GB/CK Chair
11.	<b>NEWSLETTER</b>	To consider items for inclusion in Newsletter	Chair
<b>PART 2 – Press and Public will be excluded from this part of the meeting.</b>			
12.	<b>CLERK</b>	Following Clerk's Appraisal to review recommendations and agree salary for 2022-23	Chair
	<b>DATE OF NEXT MEETING</b>	Monday 17 <sup>th</sup> January 2022 at 7.30pm	